



Victorian Biodiversity Conference

The University of Melbourne

16th - 18th February

2026

Guidelines for Presenters

Please read the following guidelines carefully

Presenter Registration

To help us with planning, we ask that abstracts are submitted only if you are committed to attending the conference if accepted. Please note that all presenters must purchase a ticket to attend VicBioCon26.

Onsite registration and information desk

On arrival at the conference, all oral and poster presenters should register at the Conference Registration and Information Desk which will be located in the foyer of the Arts West Building at The University of Melbourne, Parkville.

Presentation types

Full length presentation

15 minutes incl. 10-minute talk and 5-minute question/changeover time.

Full length presentations are ideal for presenting projects or research that is close to completion, with substantial data and emerging conclusions.

Speed talk

5 minutes incl. 3-minute talk and 2-minute question/changeover time.

This format allows you to showcase projects or research in a short and energetic manner. Speed talks are ideal for honours research, project proposals and other bodies of work that can be delivered concisely.

Poster presentation

Poster presentations allow you to showcase your work to the broader conference audience and provide a forum for informal discussions during the allocated poster session. Posters have traditionally provided a forum to present works in progress, preliminary results, novel methods or details for future works.

Speed talk and poster

The best of both worlds! Presenters can elect to present both a speed talk and a poster.

Abstract submission

When submitting an abstract, you will be required to provide the following information:

- Abstract title
- Name and contact details of the presenting author(s)
- Position and affiliations
- Preferred presentation type (full length, speed talk, poster, speed talk AND poster)

Abstract notification

The submitting author will be notified of the outcome of their abstract in November.

Presentation guidelines

Oral presentation guidelines (full length and speed talks)

To ensure a professional and polished experience for everyone, we request that you submit your presentation prior to the conference.

All presentations must be submitted by 11.59pm Friday 6th February, 2026. Details for submission will be provided along with abstract outcomes.

All presentations should be formatted in Widescreen (16:9). To adjust your slide dimensions in PowerPoint, click on Design => Slide Size => Widescreen (16:9). All presentations should be saved as .ppt or .pptx

We will be strict on talk length times, so please ensure your entire presentation fits within your allotted time.

Poster presentation guidelines

Each poster should be printed in size A0 (1189mm height x 841 in width).

All posters should be in portrait orientation.

Ideally, your poster should be readable from 1 m away.

Each presenter must ensure they print their poster prior to the conference and check in at the Conference Registration and Information Desk at the beginning of the conference. You will be allocated a space for your poster when you check in.

Posters will be on display throughout the conference, and there will also be a poster session where presenters will be expected to answer questions about their poster from attendees.

Acknowledgement of Traditional Owners

It is a requirement of the Victorian Biodiversity Conference 2026 that all presenters acknowledge the Traditional Owners of the land in which the field research was undertaken or the place where the project, research or the organisation/institution is located. Please include this information, including the name of the Traditional Lands, on your title slide or final sponsorship or acknowledgements slide. Poster presenters can add this information wherever you feel is most appropriate.

Inclusion of Preferred Pronoun

You are welcome to mention your preferred pronoun on your holding slide, as this will assist fellow attendees during Q&A.

Audio visual equipment

Unless arranged prior, only standard audio-visual equipment will be provided in the session room. If you have any questions or special requirements, please contact vicbiocon@gmail.com